

Thurrock - An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future

## Licensing Committee

The meeting will be held at **7.00 pm** on **3 October 2018**

**Committee Room 1, Civic Offices, New Road, Grays, Essex, RM17 6SL**

### Membership:

Councillors Ben Maney (Chair), Tony Fish (Vice-Chair), Qaisar Abbas, Russell Cherry, Gary Collins, Leslie Gamester, Garry Hague, Graham Hamilton, Tom Kelly, Steve Liddiard, David Potter, Barbara Rice, Elizabeth Rigby, Sue Shinnick and Pauline Tolson

### Substitutes:

Councillors Barry Johnson, Sue MacPherson, Bukky Okunade, Gerard Rice, Angela Lawrence and Lynn Worrall

### Agenda

Open to Public and Press

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To approve as a correct record the minutes of the Licensing Committee meeting held on 14 February 2018.	
<b>3. Items of Urgent Business</b>	
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**Queries regarding this Agenda or notification of apologies:**

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Agenda published on: **25 September 2018**

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# DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

## Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

## When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

**What is a Non-Pecuniary interest?** – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

### Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

**Unless you have received dispensation upon previous application from the Monitoring Officer, you must:**

- **Not participate or participate further in any discussion of the matter at a meeting;**
- **Not participate in any vote or further vote taken at the meeting; and**
- **leave the room while the item is being considered/voted upon**

**If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps**

### Non-pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



**You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.**

## Our Vision and Priorities for Thurrock

An ambitious and collaborative community which is proud of its heritage and excited by its diverse opportunities and future.

1. **People** – a borough where people of all ages are proud to work and play, live and stay
  - High quality, consistent and accessible public services which are right first time
  - Build on our partnerships with statutory, community, voluntary and faith groups to work together to improve health and wellbeing
  - Communities are empowered to make choices and be safer and stronger together
  
2. **Place** – a heritage-rich borough which is ambitious for its future
  - Roads, houses and public spaces that connect people and places
  - Clean environments that everyone has reason to take pride in
  - Fewer public buildings with better services
  
3. **Prosperity** – a borough which enables everyone to achieve their aspirations
  - Attractive opportunities for businesses and investors to enhance the local economy
  - Vocational and academic education, skills and job opportunities for all
  - Commercial, entrepreneurial and connected public services

## **6 Minutes of the Meeting of the Licensing Committee held on 14 February 2018 at 7.00 pm**

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- Present:** Councillors Ben Maney (Chair), Roy Jones (Vice-Chair), Chris Baker, Gary Collins, Graham Hamilton, Martin Kerin, Steve Liddiard, Joycelyn Redsell and Graham Snell
- Apologies:** Councillors Colin Churchman, Angela Sheridan, Pauline Tolson and Aaron Watkins
- In attendance:** Paul Adams, Principal Licensing Officer  
Chima Obichukwu, Litigation Solicitor  
Simon Scrowther, Litigation Solicitor  
Kenna-Victoria Martin, Senior Democratic Services Officer
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Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

### **18. Minutes**

The minutes of the Licensing Committee meeting held on 4 October 2017 were approved as a correct record.

### **19. Items of Urgent Business**

There were no items of urgent Business.

### **20. Declaration of Interests**

There were no interests declared.

### **21. Operator Supported Private Hire Driver Application**

The Principal Licensing Officer presented the report to Members which asked them to support an application scheme for new private hire drivers, by Thurrock Licensed Private Hire Operators, which allows for supported on the job training for new applicants.

He continued to advise Members the Council had set out requirements for applicants to demonstrate their suitability as fit and proper persons to hold a private hire drivers licence, these included:

- be aged 21 or over
- have held a UK or EU licence for at least 3 years

- have no relevant convictions or have been determined by the Licensing Committee
- pass a knowledge test including places of interest in Thurrock
- undertake the Councils Taxi CSE/Safeguarding training
- pass a Passenger Assistant Training Scheme (PATS) course

The Committee heard that to permit Operators to mentor new drivers, it had been proposed that the scheme be open to drivers that were employed by Operators of a sufficient size and capacity to provide daily support. Therefore Only Operators who complied with the enhanced standards were allowed to mentor drivers up to 10% of the maximum vehicles operated under their Operators Licence.

It was discussed that a mentored driver would be required to meet certain criteria on application for a one-year licence to be processed. Once the applicant had met the necessary criteria their licence would be granted for an initial 6-month period. Within which they would have to pass a knowledge test including places of interest in Thurrock, undertake the Councils Taxi CSE/Safeguarding training and pass a PATS course. All of which would be conditions of the licence.

Members were notified any driver who had not successfully completed the required criteria would not have their licence extended after the 6-month period and would not be eligible for the mentoring scheme again.

The Committee during their discussions enquired the following:

- Whether the scheme was like an apprenticeship for those drivers struggling to complete the required tests to become a taxi driver, in line with the Councils policy. It was sought as to who would be effected by the scheme. Officers informed that 10 of the bigger taxi companies had already shown an interest into accessing the scheme.
- How the scheme and those in taking part were to be monitored. It was explained officers were limited in the amount of monitoring they could undertake, however the scheme was under review and annual DVLA checks would be completed along with other checks which were in place.
- As to whether the drivers would be permitted to complete school contract runs. Members heard that all drivers would be CSE trained and the school contracts were the same each day, which meant that less knowledge of the area would be required. It was commented that the drivers who undertook these contracts, would often do so at short notice.
- If there were any restrictions in place, such as working hours. Officers notified the Committee there were none as presented, however they were in discussions with the trade.

It was raised as to how the mentoring part of the scheme would be completed. Officers clarified that drivers would be paired together with another driver, like

a 'buddy scheme'. This would give the drivers someone to discuss the knowledge test with and be able ask any questions on a daily basis.

Councillor Snell commented that he did not feel comfortable with the scheme. He continued that it could only really work with the bigger companies who had a fleet of drivers and this would allow inexperienced drivers to be working with members of the public.

The Principal Licensing Officer addressed the Committee informing them there was generally a shortage of taxi drivers, not just within Thurrock but also within other Local Authorities in Essex. He continued to explain the mentoring was not to do with a driver's, driving ability it was to assist with the knowledge test and the do's and don'ts within the councils policy.

It was commented that companies were facing challenges of work being given out of the borough. Members further heard that Castle Point had removed the knowledge test from their policy for licensing drivers and this was supported by the taxi trade. Clarification was given to the Committee that such drivers would be Private Hire drivers, this meant that taxis were to be booked in advance, meaning a job could be given to driver who knew the area and if they didn't then assistance could be sought from the operator.

Members sought as to whether the use of technology such as SatNavs made a difference as drivers would not need local area knowledge. Officers agreed that the use of technology meant that drivers were less reliant on what they knew, however the policy also included them to have an understanding of the law, conditions of their license and Health and Safety.

The Chair of the Committee queried if a private hire trade meeting had been requested. The Principal Licensing Officer confirmed a meeting had been held with those taxi companies with more than one Vehicle and they all had similar comments.

It was remarked by the Chair that he didn't want any operators to be disadvantaged by the recommendation to Full Council. Officers suggested they could write to all taxi companies in the borough, to consult with them on the scheme. The Chair further suggested a trail period of 9/12 months be undertaken to see how successful the scheme could be before rolling it out on a permanent basis. This was agreed by all Members.

The Committee then amended the recommendation as follows:

*That all taxi operators are consultation on the Operator Supported Private Hire Driver Application scheme;*

*Following a pilot scheme of the Operator Supported Private Hire Driver Application, which is to be reviewed after 12 months, the committee recommend to Full Council the amendment of the Private Hire Driver pre application requirements, to allow Operator Supported applications as per the scheme proposed in this report.*

The Principal Licensing Officer sought if Members wished to see a further report following the consultation before it be presented to Full Council for final consideration. The Chair asked that the Committee receive an email of the general overview of the consultation response; Members could then see if there were any significant objections to the scheme.

**RESOLVED:**

- 1. That all taxi operators are consultation on the Operator Supported Private Hire Driver Application scheme;**
- 2. Following a pilot scheme of the Operator Supported Private Hire Driver Application, which is to be reviewed after 12 months, the committee recommend to Full Council the amendment of the Private Hire Driver pre application requirements, to allow Operator Supported applications as per the scheme proposed in this report.**

**22. Applications Received**

The Chair introduced the report explaining it was a summary of applications received under the Licensing Act 2003 and Gambling Act 2005 for the period of the 1 June 2017 to 31 December 2017.

**RESOLVED:**

**That the Licensing Committee noted the contents of the report.**

**The meeting finished at 7.45 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

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Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)**

<b>3 October 2018</b>	<b>ITEM: 5</b>
<b>Licensing Committee</b>	
<b>Changes to Animal Welfare Licensing</b>	
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Key
<b>Report of:</b> Paul Adams – Joint Licensing Manager	
<b>Accountable Head of Service:</b> Andy Millard – Assistant Director of Planning, Transportation and Public Protection.	
<b>Accountable Director</b> Steve Cox Director of Place.	
<b>This report is:</b> Public	

## Executive Summary

The Council is currently the Licencing Authority for dog breeding establishments, animal boarding establishments, riding establishments, pet shops and the registration of performing animals. Each of these areas of licensing are subject to separate Legislation.

The Animal Welfare Act 2006 provides the Secretary of State, by The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018 the power to repeal the existing licensing laws and introduces an updated licensing system in England for five activities involving animals, namely:

- Selling animals as pets;
- Providing for or arranging for the provision of boarding for cats or dogs;
- Hiring out horses;
- Dog Breeding; and
- Keeping or training animals for exhibition.

The Animal Welfare (Licensing of Activities Involving Animals) Regulations came into force on 1 October 2018 and requires the Council to have in place procedures (together with fees and charges) for the new licensing system.

Licensing Committee are requested to consider a report and make recommendations to Full Council with respect to the forthcoming changes to animal licensing. In particular Members are requested to consider the fees and charges associated with the new regime, the scheme of delegation and the determination of the appeals procedures with respect to a risk rating.

## 1. Recommendation(s)

### 1.1 That the Licensing Committee Recommends to Full Council:

- a) To set the fees and charges with respect to The Animal welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 as set out in table 1 of Appendix 1 for the period from 1<sup>st</sup> October 2018.
- b) To approve the procedure for determining an appeal against a risk rating following the inspection/renewal of an operator as set out in Appendix 3.

### 1.2 To note the scheme of delegation as set out in table 2 of Appendix 2

## 2. Introduction and Background

The Council is currently the Licencing Authority for some animal licensing and is subject to separate legislation. The types of Licence currently issued by the Council are:

- **Animal Boarding Establishment Licences** (dogs and cats in purpose built kennels, catteries, home boarders, dog day care)
- **Dog Breeding Establishment Licences** (premises used for or in connection with, the commercial breeding of dogs)
- **Pet Shop Licences** (any business which keeps animals with a view to selling them as pets)
- **Riding Establishment Licences** (premises which keep horses and ponies for hire for riding, or for riding tuition). Livery stables are excluded.
- **Zoo Licences** (displaying wild animals to the public for at least 7 days a year, in any place that's not a circus or pet shop)
- **Dangerous Wild Animal Licences** (any person keeping any dangerous wild animal)
- **Performing Animals Registration** ( any person exhibiting or training performing animals)

2.2 The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 introduces a single licensing system for the selling animals as pets; providing for or arranging for the provision of boarding for cats or dogs, hiring out horses, dog Breeding; and the keeping or training animals for exhibition. Zoo and Dangerous Wild Animal licences are not affected by the changes to Legislation and will continue to be covered by their own specific Legislation.

2.3 The fundamental aim of animal licensing is to maintain good standards of animal welfare. It is estimated that nationally animal welfare licensing comprises the fourth largest group of business licences issued by local authorities, after premises, taxi, and gambling licences.

- 2.4 To understand the significance of animal welfare licensing within the Thurrock, so far in 2018/19, the Council have issued 47 licences detailed as follows:
- 36 animal boarding establishment licences
  - 3 dog breeding establishment licence
  - 7 pet shop licences
  - 1 Riding establishment licences
  - 0 Performing Animal Registrations.
- 2.5 The current licensing system has developed on a piecemeal basis over many decades, is now considered outdated and difficult to keep up with changing types of animal-related businesses, and to new standards of good practice in animal welfare.
- 2.6 The current system is also considered to be complex and burdensome for both Local Authorities and business, as an example the majority of animal welfare licences are arbitrarily required to be issued on a calendar basis, which means there is seasonal pressure applied to Local Authorities in administering and issuing the bulk of licences at the least productive time of the year.
- 2.7 Businesses applying for animal welfare licences (excluding dog breeding establishment licences) part-way through the year are currently disadvantaged by the length of the initial licence which will expire at the end of the calendar year, additionally businesses with multiple functions (i.e. dog breeding and animal boarding) are currently required to hold more than 1 licence.
- 2.8 There are also specific concerns about certain types of activity that are not currently robustly enforced. As an example with the explosion of the use of the internet, the online sale of pets has increased dramatically. As these types of business do not fall clearly within the definition of a pet shop, the current licensing system is not being consistently enforced for such businesses by Local Authorities. There are also concerns around underground dog breeders who breed dogs in poor welfare conditions for profit and the interpretation of exemption afforded in current legislation.
- 2.9 There is currently significant differences in the interpretation of Legislation between Local Authorities and the standards applied through conditions attached to a licence and the methodology of inspection. As an example there is inconsistency between Authorities licensing dog boarders with some Local Authorities choosing to licence home boarding overnight but not during the day. Another example includes some local authorities adopting standard model conditions whereas as other local authorities will adopt locally agreed standards.
- 2.10 Many business under the existing legislative regime consistently achieve high welfare standards and good performance and invest in meeting these

standards which are sometimes accredited through the UK Accreditation Service's (UKAS). This earned recognition is not currently recognised within the current licensing system which means it could be argued there is currently no incentive in meeting higher animal welfare standards.

- 2.11 These differences in interpretation lead to an inconsistent approach which is both confusing to Local Authorities, business, and the wider public and more concerning could raise questions regards the inconsistent levels of animal welfare standards applied.
- 2.12 The Government, in response to these concerns, undertook a review of animal welfare licensing in England, which resulted in The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

### **3. Issues, Options and Analysis of Options**

- 3.1 The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 came into force from 1 October 2018 and defines the activities that will require a Licence as follows:
- Selling animals as pets (or with a view to their being later resold as pets) in the course of a business including keeping animals in the course of a business with a view to their being sold or resold.
  - Providing or arranging for the provision of accommodation for other people's cats or dogs in the course of a business on any premises where the provision of that accommodation is a purpose of the business.
  - Hiring out horses in the course of a business for either riding, instruction in riding, or both.
  - Breeding three or more litters of puppies in any 12-month period: or breeding dogs and advertising a business of selling dogs.
  - Keeping or training animals for exhibition in the course of a business for educational or entertainment purposes, either to any audience attending in person, or by the recording of visual images of them by any form of technology, or both.
- 3.2 The key changes introduced will require that all businesses undertaking the activities set out in paragraph 3.1 above to meet the same up-to-date, minimum welfare standards. Businesses will have to be licensed by the relevant Local Authority and will have to meet these minimum standards to hold and retain a licence.
- 3.3 Procedural Guidance has been issued by the Department of Environment Food and Rural Affairs (DEFRA) which local authorities are required to have regard to when licensing an animal activity. The Procedural Guidance is also recommended to existing and prospective licence holders.
- 3.4 Earned recognition will now be incorporated into the licensing system and the Council will be able to issue a licence between 1 to 3 years with longer licences going to high performing low risk businesses. Risk rating is

discussed in further detail in paragraph 3.8. Businesses that apply will have less of a regulatory burden including reduced fees associated with applying for a licence. This change should also incentivise businesses to perform at a higher level which in turn will drive up animal welfare standards.

- 3.5 The Council will now be in a position to issue a licence at any point in the year which will help spread out the work load.
- 3.6 Any licences issued under the existing licensing regimes not expired from the 1 October 2018 will continue to be in force for the duration of the terms of the licence under the relevant Act.
- 3.7 Any registration of a person under the Performing Animals (Regulation) Act 1925 will continue in force, for six months from 1<sup>st</sup> October 2018.

### **3.8 Risk rating**

- 3.8.1 The concept of risk and the assessment thereof is applied to the issue of an animal welfare licence for the first time. With the exception of 'keeping or training animals for exhibition' the Council must undertake a risk assessment which will then be used to determine the length of licence, either 1 - 3 years issued and the star rating either 1 - 5 stars to award.
- 3.8.2 Businesses will be rated following an inspection that takes place prior to grant/renewal of the licence or a requested re-inspection. Businesses may also be rated following an unannounced or additional inspection.
- 3.8.3 The risk rating will be derived in accordance with the risk scoring model as provided in the Procedural guidance notes for local authorities issued under the Regulations.
- 3.8.4 In the case where a business is assessed for multiple activities, the risk rating will be based on the entire operation and not by each individual activity. The overall risk rating will reflect the lower standard achieved from all the activities assessed.
- 3.8.5 Businesses will be advised in writing of the rating received and the reasons for the issue of that rating and the measures the business can take to achieve the higher standard or a list of the minimum standards the business is failing to meet.
- 3.8.6 The business will also receive a copy of the risk management table showing the scores under each point and details of the appeals process including the deadline for submission of an appeal. In the event that a business disagrees with the risk rating awarded, they can appeal to the Council.

### **3.9 Risk rating appeals**

- 3.9.1 The procedure for accepting an appeal is set out within **Appendix 3** to the report and works on the principal that a business has the right to question a star rating awarded to a business following an inspection, whatever that inspection may be.
- 3.9.2 The system is designed to be fair, open, and transparent and follows the broad principles of the regulators code in accordance with S.23 of the legislative and Regulatory Reform Act 2006.
- 3.9.3 The process is relevant where a business wishes to dispute the star rating awarded as not reflecting the animal welfare standards and risk level of their business at the time of inspection.
- 3.9.4 Licences which must be displayed to the public as part of the Licensing process will indicate the businesses risk rating.
- 3.9.5 Statutory guidance issued by the Secretary of State encourages the Council to publish a business's risk rating on the Council's website

### **3.10 Fees**

- 3.10.1 This section of the report explains the process of setting fees with respect to licences issued under the terms of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.
- 3.10.2 Regulation 13 of the Regulations sets out what the Council may charge such fees as it considers necessary for:
- The consideration of an application for the grant, renewal, or variation of a licence including any inspection relating to that consideration.
  - The reasonable anticipated costs of consideration of a licence holder's compliance.
  - The reasonable anticipated costs of enforcement in relation to any licensable activity of an unlicensed operator.
  - The reasonable anticipated costs of compliance of providing information to the Secretary of State through the Department of the Environment, Food, and Rural Affairs (DEFRA) on an annual basis.
- 3.10.3 Any fees charged must not exceed the reasonable costs of that consideration and related inspection.
- 3.10.4 When setting the fees, the Council must have regard to the EU Services Directive, incorporated into UK law as the Provision of Services Regulations 2009.

3.10.5 DEFRA will be making available fee setting guidance (Animal Welfare Licence Fees - A Practical Guide to Fee Setting). At the time of writing this report only a draft version was available and considered.

3.10.6 The Council also had regard to a number of sources of guidance. This included “Open for business: Local Government Association (LGA) guidance on locally set licence fees which sets out the steps that must be taken to set fair and reasonable fees. The Council also had regard to Department for Business, Energy & Industrial Strategy (BEIS) guidance for Business on the Provision of Services Regulations. The Regulators code applicable to all regulatory functions applies when setting fees and refers to ‘reasonable anticipated costs. The Council finally had regard to guidance to the Regulations with respect to the fees through the ‘Procedural guidance notes for local authorities’.

3.10.7 Table 1 to **Appendix 1** of the report sets out the proposed fee schedule which will be in force from 1<sup>st</sup> October 2018. Licences will be issued for a period of 1, 2, or 3 years.

3.10.8 The fees will be split into 2 distinct parts;

- Application fee
- Grant fee

3.10.9 The application fee will be charged at the point an application is made and reflects all the costs of processing. This includes the cost of administration, inspection, and determination.

3.10.10 The grant fee can be paid up front with the application fee, but if not will be requested separately once the application process is complete but must be paid before a licence can be issued. The grant fee reflects the costs of managing compliance with a licence, the general enforcement costs of pursuing unlicensed activity during the term of the licence and submission of annual returns to the Secretary of State.

3.10.11 Applications with respect to Dog Breeding and Riding Schools require the Council to appoint a suitable veterinarian to assist with the determination. The costs of inspection will be forwarded on to the applicant and must be settled before a Licence can be issued.

3.10.12 The cost of varying a licence or revaluating a business’s star rating with respect to a licence or transfer of a Licence are set within the fee schedule. The cost reflects the additional work required to make a change to an issued licence.

### **3.11 Scheme of delegation**

3.12 Table 2 of **Appendix 2** sets out the scheme of delegation with respect to the Animal welfare licensing function.

### 3.13 Officer delegations

- 3.13.1 The function of the Grant or renewal of a licence to carry on a licensable activity will be delegated to officers via the Assistant Director with responsibility for the licensing function.
- 3.13.2 The function of transferring a licence in the event of the death of a licence holder will be delegated to officers via the Assistant Director with responsibility for the licensing function.
- 3.13.3 The function of the suspension, variation or revocation of a licence will be delegated to officers via the Assistant Director with responsibility for the licensing function.
- 3.13.4 The function of the service of a Notice under the Regulations will be delegated to officers via the Assistant Director with responsibility for the licensing function.
- 3.13.5 The function of appointing Inspectors under S.51 of the Animal Welfare Act 2006 and Regulation 4 of The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 will be delegated to officers via the Assistant Director with responsibility for the licensing function.

### 3.14 Committee delegation

- 3.14.1 The function of the receipt of representations against the suspension, variation or revocation of a licence will be delegated to a subcommittee of the Licensing Committee. In accordance with the requirements of the Regulations

### 3.15 Council delegation

- 3.15.1 The setting of fees and charges with respect to animal welfare licensing will be delegated to Council.

## **4. Reasons for Recommendation**

- 4.1 To inform the Committee of forthcoming changes to the way in which dog breeding establishments, animal boarding establishments, Riding establishments and pet shops are licensed and the commencement of responsibility for the licensing of the keeping of animals for exhibition. To ensure that the Council has the appropriate arrangements in place to discharge the licensing function.
- 4.2 Changes to Policy must be approved by Full Council.

## **5. Consultation (including Overview and Scrutiny, if applicable)**

4.1 There has been no consultation in relation to the matters contained in this report due to the short implication time scale. Consultation on the fees will take place after review after the first year.

## **6. Impact on corporate policies, priorities, performance and community impact**

6.1 None

## **7. Implications**

### **7.1 Financial**

Implications verified by: **Laura Last**  
**Management Accountant**

The guidance states that the costs of operating the licensing system should be cost neutral to the Council.

### **7.2 Legal**

Implications verified by: **Simon Scrowther**  
**Principal Solicitor - Litigation & Employment**

By virtue of Local Authorities (Functions and Responsibilities) (England) Regulations 2000, the licensing of Animals, including the setting of fees is a Council function.

Regulation 13 of The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 provides that an application for a licence must be accompanied by a fee set by the Council.

In setting a fee, the Council must have regard to any guidance issued by the Secretary of State. Specific guidance to the [Regulations](#) on setting the fees was published in July 2018.

The Council must also be mindful of the principles of the EU Services Directive (Directive 2006/123/EC of The European Parliament and of the Council of 12<sup>th</sup> December 2006 on services in the internal market) which states "a Licence fee can only be used to pay for the cost associated with the licensing process".

### **7.3 Diversity and Equality**

Implications verified by: **Becky Price**  
**Team Manager - Community Development and Equalities.**

No negative equality impacts have been identified should the recommendations of this report be agreed by Licensing Committee.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

9. **Appendices to the report**

- Appendix 1 –Licence fees
- Appendix 2 – Scheme of delegation
- Appendix 3 - Procedure for the appeal of a risk rating score

**Report Author:**

Paul Adams

Joint Licensing Manager

Licensing Team, Public Protection

## Appendix 1 – Fees

Table 1: Proposed fees for the period 1 October 2018 to 31<sup>st</sup> March 2019

Licence Activity	Application Fee	Grant Fee	Additional costs to applicant	Total Fee
Animal Boarding	£280.00	£75.00	N/A	£355.00
Selling animals as pets	£280.00	£75.00	N/A	£355.00
Dog Breeding	£280.00	£75.00	Vets fees for inspection on application	£355.00 (plus vets fees)
Hiring out horses	£280.00	£75.00	Vets fees for inspection on application and throughout licence period	£355.00 (plus vets fees)
Keeping Animals for Exhibition	£280.00	£75.00	N/A	£355.00
Combination of activities	£280 plus £140 per activity	£75.00 per activity	Vets fees where required (as above)	£355.00 plus £215 per activity
Variation to licence/re-evaluation of rating <ul style="list-style-type: none"> <li>• Animal Boarding</li> <li>• Selling animals as pets</li> <li>• Keeping Animals for exhibition</li> </ul>	£85.00	N/A	£137.00 for inspection	£222.00
Variation to licence/re-evaluation of rating <ul style="list-style-type: none"> <li>• Dog breeding</li> <li>• Hiring out horses</li> </ul>	£85.00	N/A	£137.00 for inspection plus any Vets fees	£222.00 (plus vets fees)
Appeal (all licences)	£137.00 for inspection	N/A	Inspection fee refunded if appeal upheld	£137.00
Variations to reduce the licensable activities or numbers of animals	£85.00	N/A	N/A	£85.00
Transfer of licence	£85.00	N/A	N/A	£85.00

## Appendix 2 – Scheme of delegation

Table 2: Scheme of delegation Animal Welfare Licensing

<b>Matter to be dealt with</b>	<b>Council</b>	<b>Licensing Committee</b>	<b>Licensing Sub Committee</b>	<b>Officers</b>
Grant or renewal of a licence to carry on a licensable activity				Assistant Director
Transfer of a Licence in the event of the death of a licence holder				Assistant Director
Suspension, variation or revocation of a licence				Assistant Director
Receipt of representations against the suspension, variation or revocation of a licence			In all cases	
Appeal of a risk rating score				Joint Licensing Manager or Environmental Health Manager (Food, Health & Safety and Licensing)
Service of a Notice				Assistant Director
Setting of fees and charges	In all cases			
Appointment of suitably qualified inspectors				Assistant Director
Adoption of policy	In all cases			

### **Appendix 3 – Procedure for the appeal of a risk rating score**

- The process is relevant where a business wishes to dispute the star rating awarded as not reflecting the animal welfare standards and risk level of their business at the time of inspection.
- This process will not be relevant in the case where a business has made improvements following a risk rating awarded at an inspection. In this case the business should request a re-inspection. (See re-inspection section below)
- Before submission of an appeal, businesses will be encouraged to discuss their intention to make an appeal with the inspecting Officer before a formal written appeal submission is made. The 'inspecting Officer will explain how the rating was awarded which may help resolve the need for a formal appeal.
- In the event a business is still not satisfied with the risk rating score following an informal discussion with the inspecting Officer the business can submit a formal appeal in writing to the authority.
- Appeals will not be accepted after 21 days from the date the licence is issued. In this case businesses should be mindful to submit an appeal at the earliest possible opportunity with a view that should informal discussions with the inspecting Officer be productive, the appeal can be withdrawn.
- An appeal will be determined by the Joint Licensing Manager being the person responsible for the licensing function. In the event the Joint Licensing Manager is unavailable, or has had an involvement in the rating being appealed, an appeal will be determined by the Environmental Health Manager responsible for the food, Health & Safety and Licensing function. The inspecting Officer will not be involved in the process.
- The Council will consider an appeal within 21 days of receipt and provide a response to the business in writing within that time.
- The appeal assessment will be based on the paperwork completed by the inspecting Officer (inspected to include the relevant activity specific inspection proforma and risk rating) any premises history including compliance history, any documentation that supports the business and other useful material. A further visit to the business may be required but will not be a requirement of the process.
- There is no cost of submitting an appeal. In the case where the appeal is upheld and the original rating remains the same or lowered, should the need for an inspection be required, the cost of that inspection will be recovered.
- In the event that a business disagrees with the outcome of an appeal, there is a further right of challenge by means of a judicial review. In the event that a business feels that the service provided by the Council has not been

delivered properly, a complaint can be made in the first instance through the Council's complaint procedure and finally through the Local Government and Social Care Ombudsman. The Council's complaints procedure should not be used as another means of disputing a rating unless there is a clear link between the rating issued and a failure of the Council decision making when setting the rating.

### Re-evaluation of rating

- Businesses will be able to request a re-inspection for the purposes of re-evaluating an issued star rating. A request can be made using the dedicated Animal Welfare Rating Scheme: Request for a re-inspection visit form.
- The business, should outline the case for re-inspection and should indicate the actions that have been taken by the business to improve the level of compliance or welfare since the inspection. If appropriate supporting evidence can be provided, however the case should relate to the actions the Council advises the business should be made in order to receive a higher rating.
- A re-inspection can be refused in the event the Council feels the request made has not been substantiated or there is insufficient evidence. In this case the Council will explain the reasons for a refusal and will reiterate the steps the business needs to take before a re-inspection will take place. In the event the business is not satisfied with this approach a complaint can be made via the Council's complaint procedure.
- The Council will never issue a new rating based solely on documentary evidence. A re-inspection visit will always be made.
- The Council will make a judgement as to whether a re-inspection visit will be announced or unannounced. It will be usual practice to undertake an announced visit unless the purpose of a re-inspection is to ensure that standards which are not procedural are being maintained.
- A re-inspection visit will not just focus on the grounds for the requested re-inspection and will always include an assessment of the ongoing standards seen at the time.
- A request for re-inspection will apply in the case where a business has been awarded a rating between 1-4 stars, where the rating has been accepted, and where the business has made the necessary improvements to address non-compliance raised at the previous inspection.
- A cost for a re-inspection will be required.
- It must be noted that a re-inspection could lead to a lower rating.

- A re-inspection request visit will be made within 3 months of receipt of a request. Where this does not occur, the business holder has the right to make a complaint in accordance with the Council's complaint procedure.
- A business is not limited to the number of re-inspection visits it can request, however a re-inspection fee will apply in each case.

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<b>3 October 2018</b>	<b>ITEM: 6</b>
<b>Licensing Committee</b>	
<b>Film Classification Report</b>	
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Key
<b>Report of:</b> Paul Adams – Joint Licensing Manager	
<b>Accountable Head of Service:</b> Andy Millard – Assistant Director of Planning, Transportation and Public Protection.	
<b>Accountable Director</b> Steve Cox Director of Place.	
<b>This report is:</b> Public	

## Executive Summary

To agree a procedure for the classification of films under, by virtue of the Licensing Act 2003.

### 1. Recommendation(s)

**1.1 That the Licensing Committee agrees to the procedure for classification of films as set out in Appendix 1.**

### 2. Introduction and Background

2.1 The Council is the classification body for the public exhibition of films shown within its administrative area, by virtue of the Licensing Act 2003. As such the Council has the right to classify films that are shown in premises such as cinemas, hotels, clubs public houses and community premises.

2.2 Sections 20 and 74 of The Act provide that a mandatory condition shall be applied to all premises licences and club premises that authorise the exhibition of films. This relates to the restriction of the admission of children (defined as ‘persons aged under 18’)

2.3 Premises must restrict the admission of children to the exhibition of any film to either the film classification recommended by the BBFC, or to such classification recommended by Thurrock Council.

2.4 If a film has not been classified by the BBFC it must not be shown at premises without first having been classified by the Council for the area concerned. A typical example of this would be a locally made film to be

shown at a local film festival. To cater for this situation, it is prudent for a Council to have a procedure in place to determine the appropriate classification.

- 2.5 A distributor of a film or other party may appeal to the Council against a decision of the BBFC and request that the Council classifies or reclassifies the film for local screening.

### **3. Issues, Options and Analysis of Options**

- 3.1 A written procedure has been produced that deals with the process of classifying films, which is attached as **Appendix 1**.
- 3.2 As the delegated authority sits with officers to classify the film, the procedure allows for officers to make the initial classification in accordance with BBFC guidelines.
- 3.3 Where there is a dispute between the classification that is given by officers and the applicant presenting the film for classification, the procedure refers the film to a member panel, of three members that are part of the Licensing Committee.

### **4. Reasons for Recommendation**

- 4.1 The procedure utilises the guidance that is produced by the British Board of Film Classification (BBFC). This written procedure largely follows the standard practice that has been operated since the Licensing Act 2003 came into effect, with the addition of the Members panel.

### **5. Consultation (including Overview and Scrutiny, if applicable)**

- 4.1 As this requirement is placed on the Council to carry out this function it is not proposed to carry out any form of consultation regarding the procedure as this is a procedural matter for Licensing Authorities contained within the Licensing Act 2003. If approval is given the procedure will be implemented with immediate effect.

### **6. Impact on corporate policies, priorities, performance and community impact**

- 6.1 None

### **7. Implications**

#### **7.1 Financial**

Implications verified by: **Laura Last**  
**Management Accountant**

There is no fee chargeable prescribed by the Licensing Act 2003 for this process. The numbers of requests for films to be classified by the Council have been small in the previous years and, at present there is no reason to foresee that this will grow. There is very little risk of this having an impact on the council's budget, therefore no additional resources required.

## 7.2 Legal

Implications verified by: **Simon Scrowther**  
**Principal Solicitor - Litigation & Employment**

There are no legal implications for this report.

## 7.3 Diversity and Equality

Implications verified by: **Becky Price**  
**Team Manager - Community Development and Equalities.**

No negative equality impacts have been identified should the recommendations of this report be agreed by Licensing Committee.

## 7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None

## 8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

## 9. Appendices to the report

- Appendix 1 –Classification Procedure

### Report Author:

Paul Adams  
Joint Licensing Manager  
Licensing Team, Public Protection

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## **Procedure for determining film classification**

### **1. INTRODUCTION**

- 1.1 Section 20 of the Licensing Act 2003 (the Act) provides that where a Premises Licence or Club Premises Certificate authorises the exhibition of a film(s), the licence must include a condition requiring the admission of children to films to be restricted in accordance with recommendations given either by a body designated under section 4 of the Video Recordings Act 1984 specified in the licence, currently only the British Board of Film Classification (BBFC), or by the Licensing Authority itself.
- 1.2 The public exhibition of films on licensed premises must therefore either be classified by the BBFC or authorised by the Licensing Authority under the powers of the Licensing Act 2003.
- 1.3 The purpose of this Policy is to set out the formal procedure for Thurrock Council (the Licensing Authority) to determine within its area, the classification of previously unclassified films, to amend classifications and deal with appeals by distributors against the BBFC's decisions or requests to reclassify films.
- 1.4 Where a premises seeks or intends to exhibit film(s), the venue must be covered by a Premises Licence, Club Premises Certificate or Temporary Event Notice under the Licensing Act 2003, apart from the limited exemptions detailed at Section 8 of this policy. In the case of a Temporary Event Notice, the Licensing Act 2003 mandatory condition relating to films does not apply, but applicants may still request the assistance of the Council in determining the classification of a film(s)
- 1.5 The Act defines children as 'any person under the age of 18' and the exhibition of film as 'the exhibition of moving pictures'.

### **2. BACKGROUND**

2.1 The Licensing Authority may be requested to authorise the showing of an unclassified film(s) within the Thurrock Council district. Typically this will be for:

- A film festival covering a specific period of time
- A one off screening of a film(s)
- A trailer for a film

2.2 The Licensing Authority may also be requested to authorise a film that has already been classified by the BBFC when:

- A distributor of a film wishes to appeal against the decision of the BBFC and request that the Licensing Authority re-classifies/authorises the film for local screening with recommendations on age restrictions) or;
- An independent party may request that the Licensing Authority reclassifies/authorises the film for local screening (with recommendations on age restrictions).

### **3. PROCEDURE FOR SUBMISSION OF FILM(S)**

3.1 Applications for authorisation of film(s) shall be submitted to the Licensing Department and will be determined by officers initially but may be referred to a member's panel drawn from the Licensing Committee should the applicant dispute the officer rating.

3.2 Applications should be submitted to the Licensing Authority, at least two months before the proposed screening. where there is more than one film requiring classification by one applicant or for the same event, the application should be submitted at least 3 months before the proposed screening.

3.3 An application for authorisation needs to be in a form that can be viewed, read and understood, should state detailed reasons for the request and include the following information:

- The date(s), time(s) and proposed venue for the exhibition of the film(s)
- The name of the film maker;
- A brief synopsis of the film(s);
- Any recommendation that may have been made by the film maker regarding an age limit for the intended audience for exhibition of the film;
- Any existing classification issues by an existing classification body, whether within or outside the UK.
- If the film has previously been classified by another Licensing Authority, details of the classification awarded by that authority, together with the date and venue at which it was shown.
- Information identifying the material within the film considered by the exhibitor to be likely to have a bearing on the age limit for the audience for exhibition of the film;
- The language spoken in the film and whether there are subtitles in English
- Details of how any age restrictions will be enforced;

3.4 All requests shall be accompanied by the film(s), where possible in DVD format to avoid delays, the cost to be borne by the applicant. If DVD format is not possible, then arrangements must be made for a suitable venue to view the film(s), again with the costs to be borne by the applicant.

3.5 If the film contains dialogue that is in a language other than English, an interpreter, approved by the Licensing Authority may be required for the classification, the cost to be borne by the applicant.

3.6 Applicants must ensure all material subject of the application complies with the current interpretation of the Obscene Publications Act 1959, the Copyright Design and Patents Act 1988, the Counter Terrorism and Security Act 2015 or any other relevant legislation and has not been created through the commission of a criminal offence.

### **4. PROCESS**

4.1 Requests will be dealt with as expeditiously as possible as it is appreciated that films are generally only shown in cinemas for a relatively short period.

4.2 A panel of at least 2 Officers, assisted by the approved interpreter when required will view the film, within 28 days of receipt of application and prepare a brief report outlining any areas of concern or note in accordance with the BBFC guidelines

## Appendix 1

- 4.3 The Licensing Authority will formally advise the applicant and the licence holder of any recommendation(s) restricting the admission of children to the film(s), by email, within 2 working days of viewing.
- 4.4 Should the applicant disagree with the recommendations of the officer panel; the applicant must notify the licensing authority by email within 3 working days of notification.
- 4.5 Upon notification of disagreement with the officer recommendations, the film shall be shown to a member panel.
- 4.6 The Licensing Authority will formally advise the applicant and the licence holder of any recommendation(s) restricting the admission of children to the film(s), by email, that the member panel considers appropriate within 2 working days of viewing.
- 4.7 The Licensing Authority will formally advise the applicant and the licence holder of any recommendation(s) restricting the admission of children to the film(s).
- 4.6 Where the Licensing Authority has determined to refuse the authorisation of a film, reasons for the decision shall be given.

### **5. CLASSIFICATION**

- 5.1 The BBFC classifies film in accordance with published guidelines that are based on extensive research into public opinion and professional advice, generally reflecting public sensibilities and expectations as they change over time.
- 5.2 The Licensing Authority considers the classification system used by the BBFC to be nationally understood and accepted and will use this system together with any future amendments that may apply, as a reference point for determining its recommendation(s) on the restriction of access of children to the film(s). The Licensing Authority, however, is not obliged to follow these guidelines.
- 5.3 Where a licensed premises within the Thurrock Council borough seeks to exhibit a film(s) that has not been classified by the BBFC, then it will be the responsibility of the Licensing Authority to authorise that film(s).
- 5.4 The Licensing Authority recognises the principle within the Human Rights Act 1998 that adults should be free to choose their own entertainment. However material should not be in breach of the criminal law, including material judged to be obscene under the current interpretation of the Obscene Publications Act 1959, or is in breach of the Copyright Design and Patents Act 1988, or the Counter Terrorism and Security Act 2015; or has been created through the commission of a criminal offence.
- 5.5 The Licensing Authority shall concern itself primarily with the protection of children from harm and will not use its powers to censor films unless there is a clear cause to believe that this is required to promote the licensing objectives.

### **6. PROTECTION OF CHILDREN FROM HARM**

- 6.1 The protection of children from harm is a licensing objective under the Act. Section 182 Government Guidance to Licensing Authorities under the Act states: *It includes the protection of children from moral, psychological and physical harm. This includes not*

## Appendix 1

*only protection children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives, for example , in the context of exposure to certain films or adult entertainment. Licensing Authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.*

- 6.2 In line with the Government Guidance, where a film(s) is recommended by the Licensing Authority as falling into an age restrictive category, no person under the age specified shall be admitted.
- 6.3 Where a film(s) is recommended by the Licensing Authority as falling into a category requiring any person under a specified age to be accompanied by an adult, no person under the age specified shall be admitted unless accompanied by an adult.
- 6.4 In these circumstances, the licence holder will be required to display in a conspicuous position, a notice clearly stating the relevant age restrictions and requirements or non-admittance. E.g.:

*Persons under the age of (insert appropriate age) cannot be admitted to any part of the programme*

*Persons under the age of (insert appropriate age) cannot only be admitted to the programme if accompanied by an adult.*

## 7. AUTHORISATION

- 7.1 Any authorisation(s) for the exhibition of film issued by the Licensing Authority will only apply when the film is exhibited within the area covered by Thurrock Council and does not affect the authorisations of any other Authority.
- 7.2 Once authorised by the Licensing Authority a film(s) will be authorised for a particular showing or festival only and subject to the recommendations imposed by the Licensing Authority.
- 7.3 The issue of any authorisation by the Licensing Authority is strictly limited to the determination of film classification and it will be assumed that all relevant third party consents and licences in respect of any and all copyright confidential information and all other intellectual property rights have been obtained.
- 7.4 Where the Licensing Authority has authorised unclassified material to be shown, it will require an undertaking from the applicant of that they are satisfied, after making proper enquiry, that no material to be exhibited contravenes the current interpretation of the Obscene Publications Act 1959, the Copyright Design and Patents Act 1988, Counter Terrorism and Security Act 2015 or any other relevant legislation and has not been created through the commission of a criminal offence.
- 7.5 The Licensing Authority shall also not be liable for any material that has been created through the commission of a criminal offence. It is the responsibility of the applicant to ensure that no film or trailer contravenes the law.
- 7.6 Each application will be considered on its individual merits. There is no right of appeal to the classification imposed by the Licensing Authority, save by way of Judicial Review of the decision.
- 7.7 All authorisations issued under a Premises Licence or Club Premises Certificate will be subject to the mandatory conditions contained in the Act relating to the exhibition of film.

## 8. EXEMPTIONS

- 8.1 The provision of the exhibition of film is exempt from regulation by The Act if either:
- It consists of or forms part of an exhibit put on show for any purposes of a museum or art gallery, or:
  - Its sole or main purpose is to:
    - demonstrate any product,
    - advertise any goods or services, or
    - provide information, education or instruction
  - the film is shown on a 'not-for-profit' basis in a community premises between the hours of 08.00 and 23.00 provided that the audience does not exceed 500.

## 9. CONTACT DETAILS

9.1 All applications should be sent for the attention of:

Licensing Department  
Thurrock Council  
Civic Offices  
New Road  
Grays  
RM16 6SL

E-mail: [licensing@thurrock.gov.uk](mailto:licensing@thurrock.gov.uk)

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<b>3 October 2018</b>	<b>ITEM: 7</b>
<b>Licensing Committee</b>	
<b>Applications Received Report</b>	
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Key
<b>Report of:</b> Paul Adams – Joint Licensing Manager	
<b>Accountable Head of Service:</b> Andy Millard – Assistant Director of Planning, Transportation and Public Protection	
<b>Accountable Director</b> Steve Cox - Corporate Director Place	
<b>This report is:</b> Public	

## Executive Summary

This is a summary of applications received under the Licensing Act 2003 and Gambling Act 2005 for the period of the 1 January 2018 to 31 August 2018.

### 1. Recommendation(s)

#### 1.1 To note the contents of the report.

### 2. Introduction and Background

2.1 Under the Licensing Act 2003 or the Gambling Act 2005 an application for a New/Variation/Minor Variation for a Premises Licence or Club Premises Certificate will be granted under officer delegation unless there is relevant representation received, from either a Responsible Authority or from Other Persons (Interested Party). Where a representation is made the application will be referred to the Licensing Sub Committee for determination. The same is for Temporary Event Notices.

### 3. Issues, Options and Analysis of Options

3.1 This report provides details at **Appendix A** of all applications received for any New, Variation, Minor Variation for a Premises Licence/Club Premises Certificate or a Temporary Event Notice; or any type of Gambling Premises Licence for the period of the 1 January 2018 to 31 August 2018.

3.2 There have been no appeals to any decisions made during this period.

#### **4. Reasons for Recommendation**

4.1 This report is for information only.

#### **5. Consultation (including Overview and Scrutiny, if applicable)**

4.1 There is no consultation required in relation to the contents of this report.

#### **6. Impact on corporate policies, priorities, performance and community impact**

6.1 None

#### **7. Implications**

##### **7.1 Financial**

Implications verified by: **Laura Last**  
**Management Accountant**

There are no financial implications in relation to this report.

##### **7.2 Legal**

Implications verified by: **Simon Scrowther**  
**Principal Solicitor - Litigation & Employment**

This report is for information only and there are no legal implications.

##### **7.3 Diversity and Equality**

Implications verified by: **Becky Price**  
**Team Manager - Community Development and Equalities.**

There are no Diversity or Equality implications in relation to this report.

##### **7.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)**

None

#### **8. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):**

- None

#### **9. Appendices to the report**

- Appendix A – Applications Received Report.

**Report Author:**

Paul Adams

Joint Licensing Manager

Licensing Team, Public Protection

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Appendix A - Applications received 01-01-18 to 31-08-18

Application Received	Premises	Reference	Address	Application Description
<b>Premises Licences</b>				
18-Jan-18	The Inn On The Green	18/00067/LAMIN	The Inn On The Green The Green Stanford Le Hope Essex SS17 0ER	Minor Variation to remove existing conditions and add updated and additional ones
05-Jun-18	The Treacle Mine	18/00607/LAMIN	Treacle Mine Lodge Lane Grays Essex RM17 5PR	Application for a minor variation to add conditions to the licence
24-Apr-18	The Dog And Partridge	18/00457/LAMIN	The Dog And Partridge High Road North Stifford Grays Essex	To vary the layout of the premises in accordance with the plans submitted by the applicant. All licensable activities, permitted hours and opening hours to remain as existing.
10-Jan-18	The Ship Inn	18/00040/LAMIN	The Ship Inn 470 London Road West Thurrock Grays Essex RM20 4AR	Application to vary the plan attached to the licence to remove an internal wall
09-Mar-18	Izgara Restaurant	18/00283/LAMIN	Izgara Meze Restaurant 7 - 9 George Street Grays Essex RM17 6LY	Application to vary the layout of the premises
17-Jul-18	The Harvester Restaurant	18/00775/LAMIN	The Harvester Restaurant Clockhouse Lane North Stifford Grays Essex RM16 5UR	To update the layout of the premises in accordance with submitted plans. Update contact details.
18-May-18	McDonalds	18/00568/LAMIN	Mcdonalds Restaurants Ltd Thurrock Park Way Tilbury Essex RM18 7HZ	Change to internal layout due to refurbishment, no changes to the operation of the business
16-Jan-18	Co-Op	18/00055/LAMIN	41 High Street Aveley South Ockendon Essex RM15 4BB	Application to change the layout of the premises
12-Feb-18	Marks & Spencer Plc	18/00178/LAMIN	Unit 229 Lakeside Shopping Centre West Thurrock Way West Thurrock Essex RM20 2ZQ	Change the layout of the Cafe plans
13-Apr-18	The Sandmartin	18/00391/LAPRE	The Sandmartin Drake Road Chafford Hundred Grays Essex RM16 6PP	Application to vary the plans to include the external bar/shed
25-May-18	Haddon Events	18/00591/LAPRE	Orsett Showground Rectory Road Orsett Essex	Time limited premises licence for vintage and classic car show
27-Jun-18	Iceland	18/00704/LAPRE	Iceland Unit 11A The Junction Thurrock Shopping Park Weston Avenue West Thurrock Essex RM20 3LP	A retail supermarket - type premises providing customers with a wide range of foodstuffs, goods and other services including the sale of alcoholic products for consumption off the premises.
12-Feb-18	Elliott's Supermarket Convenience Store	18/00171/LAPRE	AG And G Elliott 165 St Chads Road Tilbury Essex RM18 8NL	Application for a new premises licence to authorise the supply of alcohol for consumption off the premises
25-Jan-18	Wm Morrison Supermarkets Plc	18/00102/LAPRE	Wm Morrison Supermarkets Ltd 1 London Road Grays Essex RM17 5YZ	Application for a minor variation to include the development of a garden centre in the foyer
29-Aug-18	Puttshack Limited	18/00912/LAPRE	Puttshack The Quay Unit 615 Intu Lakeside West Thurrock Way West Thurrock Essex RM20 2AD	New Premises Application for an indoor golfing facility with restaurant and bar.
03-Aug-18	Morrisons Daily Petrol Filling Station	18/00847/LAPRE	London Road Grays Essex RM17 5XZ	Application for a minor variation to increase the footprint of the premises and the addition of ambient shelving.
01-Feb-18	VW TOMIE	18/00168/LAPRE	Orsett Showground Rectory Road Orsett Essex	Application for a time limited premises licence to authorise live and recorded ,music, performances of dance, late night refreshment and the supply of alcohol
	Thurrock Hockey Club	18/00754/LAPREC	Palmers College Sixth Form College Chadwell Road Grays Essex RM17 5TD	Application for a new Club Premises Certificate
<b>Temporary Event Notice</b>				
13-Jun-18	The Mobil Field	18/00650/LATEMP	Mobil Ground Billet Lane Stanford Le Hope Essex	Annual Stanford Le Hope Music Festival, Mobil Ground
24-Jul-18	Thames RFC Clubhouse	18/00811/LATEMP	Thames Rugby Union Football Club Garron Lane South Ockendon Essex	Multi Age Rugby Tournament with sale of alcohol at Thames RFC Clubhouse.
29-Apr-18	The Swan Public House	18/00483/LATEMP	The Swan High Road Horndon On The Hill Essex SS17 8LD	Boxing and Music Event
09-May-18	Corringham Cosmos YFC	18/00522/LATEMP	Land Opposite Gable Hall School Southend Road Corringham Essex SS17 8JT	Annual Youth Football Club Presentation Day with sale of alcohol.
24-Jul-18	Orsett Park Farm	18/00808/LATEMP	Orsett Park Farm Prince Charles Avenue Orsett Essex RM16 3HS	Hectors Gate Charity Dog Show with sale of alcohol at Orsett Park Farm
29-Aug-18	The Dolls House Essex Ltd	18/00911/LATEMP	76 Woodbrooke Way Corringham Essex SS17 9DW	Launch Party - Press + PR with alcohol. (Not for sale) at The Dolls House Essex Ltd
15-May-18	Hassenbrook Academy	18/00542/LATEMP	Hassenbrook Academy Hassenbrook Road Stanford Le Hope Essex SS17 0NS	Amateur Boxing Show at Hassenbrook Academy
19-Jun-18	Brynmount Lodge	18/00672/LATEMP	Brynmount Lodge High Road Fobbing Essex SS17 9HN	Fun Dog Show and Family Event with sale of alcohol at Brynmount Lodge
01-Feb-18	Cherrywood Campsite	18/00120/LATEMP	STREET RECORD Arterial Road North Stifford Grays Essex	Live Action Roleplay Event with the sale of alcohol.
17-May-18	The Oak	18/00580/LATEMP	The Oak Lodge Lane Grays Essex RM17 5RZ	For regular customers of The Oak, Grays, going to the Derby Day, paying bar with breakfast.
26-Jun-18	Woodside Academy	18/00702/LATEMP	Woodside Academy Grangewood Avenue Grays Essex RM16 2GJ	Inflatable afternoon at Woodside Academy with sale of alcohol.
31-Jan-18	High House Production Park Barns	18/00121/LATEMP	High House Production Park London Road Purfleet Essex RM19 1RJ	Wedding Reception with sale of alcohol
06-Jun-18	Orsett Showground - Main Beer Tent	18/00612/LATEMP	Orsett Showground Rectory Road Orsett Essex	Orsett Country Show with sale of alcohol
06-Jun-18	Orsett Showground	18/00613/LATEMP	Orsett Showground Rectory Road Orsett Essex	Orsett Country Show with sale of alcohol
07-Jun-18	Pitch On The High Road Horndon	18/00620/LATEMP	STREET RECORD High Road Horndon On The Hill Essex	Annual Feast and Fair High Road Horndon
04-Apr-18	Palmers College	18/00367/LATEMP	Palmers College Sixth Form College Chadwell Road Grays Essex RM17 5TD	Club Day with sale of alcohol
02-Jun-18	St Thomas Of Canterbury RC Primary School PTA	18/00609/LATEMP	St Thomas Of Canterbury Catholic Primary School Ward Avenue Grays Essex RM17 5RW	Summer Fete At St Thomas of Canterbury RC Primary School with sale of alcohol
06-May-18	East Thurrock United FC	18/00576/LATEMP	East Thurrock Football Club Rookery Hill Corringham Essex SS17 9LB	Surprise 40th Birthday at East Thurrock United FC
30-May-18	Rex House	18/00595/LATEMP	Rex House High Road Horndon On The Hill Essex SS17 8LD	To provide live music from front of Rex House to all attending Horndon on the Hill Feast + Fayre.
23-Aug-18	Swan Public House	18/00781/LATEMP	The Swan High Road Horndon On The Hill Essex SS17 8LD	A Ticketed Ladies Night in Swan PH Car Park
08-Aug-18	Thames RFC Ltd	18/00854/LATEMP	Thames Rugby Union Football Club Garron Lane South Ockendon Essex	Beer festival with sports taking place on the pitches/grounds of Thames RFC Club

06-Feb-18	Palmers College	18/00148/LATEMP	Palmers College Sixth Form College Chadwell Road Grays Essex RM17 5TD	Professional wrestling event with the sale of alcohol.
14-Mar-18	King George IV Field	18/00288/LATEMP	Feenan Highway Tilbury Essex RM18 8HH	Community Event and Fun Day for the local community from 10am to 4pm for 2 days.
28-Aug-18	Environment + Education Centre	18/00907/LATEMP	Environment And Education Centre RSPB Nature Reserve New Tank Hill Road Purfleet Essex RM19 1SZ	Annual Autumn Craft Fair at Environment + Education Centre, RSPB Nature Reserve
19-Mar-18	Orsett Show Ground	18/00303/LATEMP	STREET RECORD Rectory Road Grays Essex RM16 3JN	Car Show with sale of alcohol.
11-Apr-18	Horndon Primary School	18/00385/LATEMP	Hillcrest Road Horndon On The Hill Essex SS17 8LR	Annual 1 day Horndon on the Hill Primary School May Fayre
30-May-18	Royal British Legion Sth Ockendon + District (Belhus Park) C	18/00598/LATEMP	Community Hall Faymore Gardens South Ockendon Essex RM15 5NN	Royal British Legion Sth Ock + Belhus Park members 60th birthday party with sale of alcohol
27-Jun-18	West Thurrock Academy - Outside Playing Fields	18/00710/LATEMP	STREET RECORD Flint Street West Thurrock Essex	Picnic for Members of Teamfitness Social Club Ltd with football tournament.
02-Aug-18	Royal British Legion Sth Ockendon + District (Belhus Park) C	18/00848/LATEMP	STREET RECORD Faymore Gardens South Ockendon Essex	Royal British Legion Club entertainment with sale of alcohol.
23-Aug-18	Orsett Showground	18/00896/LATEMP	Orsett Showground Rectory Road Orsett Essex	One day country show at Orsett Showground with sale of alcohol.
11-Jun-18	Cherrywood Campsite	18/00647/LATEMP	Cherry Wood Camp Site Arterial Road Purfleet Essex RM19 1TD	Live action role play event with the sale of alcohol
21-Jun-18	Thames RFC Clubhouse	18/00683/LATEMP	Thames Rugby Union Football Club Garron Lane South Ockendon Essex	Open air film show at Thames RFC Clubhouse with sale of alcohol.
04-May-18	Village Hall	18/00511/LATEMP	7 Vincent Avenue Horndon On The Hill Essex SS17 8LW	Christmas Market with sale of alcohol
30-May-18	Swan Public House	18/00594/LATEMP	The Swan High Road Horndon On The Hill Essex SS17 8LD	To provide live music in the car park of The Swan PH for the annual 2 day Horndon on the Hill Feast + Fayre
26-Apr-18	Harris Primary Academy Chafford Hundred	18/00473/LATEMP	Harris Primary Academy Chafford Hundred Mayflower Road Chafford Hundred Grays Essex RM16 6SA	Playground party to celebrate royal wedding, with sale of alcohol.
06-Jun-18	Orsett Showground VIP Bar/Tent	18/00611/LATEMP	Orsett Showground Rectory Road Orsett Essex	Orsett Country Show with sale of alcohol
24-Jul-18	Holy Cross Primary School	18/00809/LATEMP	Holy Cross Catholic Primary School Daiglen Drive South Ockendon Essex RM15 5RP	Holy Cross School Corporate Event with sale of alcohol
08-Mar-18	The Sandmartin	18/00276/LATEMP	The Sandmartin Drake Road Chafford Hundred Grays Essex RM16 6PP	St Patrick's Day Event in pub with dj.
26-Mar-18	Cowdray Hall	18/00347/LATEMP	Cowdray Hall 560 London Road West Thurrock Essex RM20 3BJ	Baby Pasni Ceremony Party with sale of alcohol
03-Apr-18	Cherrywood Campsite	18/00357/LATEMP	Cherrywood Campsite Arterial Road Purfleet Essex RM19 1TS	Live Action Roleplay Event
09-Jun-18	Treetops School	18/00644/LATEMP	Treetops School Buxton Road Grays Essex RM16 2WU	Summer Fete at Treetops School with sale of alcohol
31-May-18	North Stifford Village Hall	18/00599/LATEMP	Village Hall High Road North Stifford Grays Essex	New Year's Eve Dance with Live Band at North Stifford Village Hall
24-Apr-18	South Ockendon Centre + Green	18/00453/LATEMP	Derry Avenue South Ockendon Essex RM15 5DX	A Community Celebration for May Day. Will involve music and dance.
02-Jul-18	Daisy Field	18/00736/LATEMP	Daisy Fields And Recreation Ground Feenan Highway Tilbury Essex	Summer Fete/Sports Day at Daisy Field
07-Aug-18	Thames RFC Ltd	18/00855/LATEMP	Thames Rugby Union Football Club Garron Lane South Ockendon Essex	80's night disco dance for members at Thames RFC with sale of alcohol
19-Feb-18	Royal British Legion South Ockendon	18/00202/LATEMP	Community Hall Faymore Gardens South Ockendon Essex RM15 5NN	Charity Quiz Night with sale of alcohol
17-May-18	Orsett C Of E School	18/00569/LATEMP	School Lane Orsett Essex RM16 3JS	Charity Event
19-Jun-18	Friends Of Tudor Court Primary School	18/00670/LATEMP	Tudor Court Primary School Bark Burr Road Chafford Hundred Grays Essex RM16 6PL	Summer Fete at Tudor Court Primary School with sale of alcohol
04-Jul-18	St Thomas Catholic Club	18/00722/LATEMP	16 East Thurrock Road Grays Essex RM17 6SR	Birthday party at St Thomas Catholic Club to include sale of alcohol, regulated entertainment and late night refreshment
04-May-18	Cherrywood Campsite	18/00513/LATEMP	Arterial Road Purfleet Essex RM19 1TS	Live Action Roleplay Event
25-Apr-18	Belhus Park	18/00459/LATEMP	Belhus Park South Ockendon Essex RM15 4PX	A family event with entertainment
31-Jan-18	High House Production Park Barns	18/00126/LATEMP	High House Production Park London Road Purfleet Essex RM19 1RJ	Wedding reception with the sale of alcohol
10-Jun-18	Swan Public House	18/00649/LATEMP	The Swan High Road Horndon On The Hill Essex SS17 8LD	Ticketed Charity Evening to raise funds for Marie Curie
28-Jun-18	Village Hall	18/00713/LATEMP	Village Hall High Road Orsett Essex RM16 3LD	Wedding at Village Hall, Orsett with sale of alcohol
06-Jul-18	Woodside Academy	18/00735/LATEMP	Woodside Academy Grangewood Avenue Grays Essex RM16 2GJ	Year 6 Leavers celebration at Woodside Academy with sale of alcohol
01-Aug-18	Tesco Extra	18/00839/LATEMP	Tesco Cygnet View West Thurrock Essex RM20 1TX	Tesco Staff Party with sale of alcohol
01-May-18	St Josephs Catholic Primary School	18/00510/LATEMP	30 Scratton Road Stanford Le Hope Essex SS17 0PA	Summer Fete with sale of alcohol
10-Aug-18	Cherrywood Campsite	18/00866/LATEMP	Cherry Wood Camp Site Arterial Road Purfleet Essex RM19 1TD	Live Action Roleplay event at Cherrywood Campsite
12-Jun-18	Little Thurrock School	18/00648/LATEMP	Little Thurrock Primary School Rectory Road Grays Essex RM17 5SW	Fund raising summer fete at Little Thurrock School
05-Apr-18	Royal British Legion South Ockendon + District (Belhus Park)	18/00369/LATEMP	Community Hall Faymore Gardens South Ockendon Essex RM15 5NN	1st Birthday Party with sale of alcohol
02-Jul-18	Corringham Primary School	18/00720/LATEMP	Corringham Primary School Herd Lane Corringham Essex SS17 9BH	School fete at Corringham School to include sale of alcohol
17-Jul-18	Corringham Fire Station	18/00770/LATEMP	Corringham Fire Station 43 Fobbing Road Corringham Essex SS17 9BG	Corringham Fire Station Open Day with sale of alcohol
19-Jul-18	Swan Public House	18/00780/LATEMP	The Swan High Road Horndon On The Hill Essex SS17 8LD	Ticketed charity evening to raise money for Breast Cancer Now in Swan PH Car Park
03-May-18	Warren Primary School	18/00508/LATEMP	Warren Primary School Gilbert Road Chafford Hundred Grays Essex RM16 6NB	School Summer Fayre with sale of alcohol
06-Jun-18	Busy Bees Day Nursery	18/00614/LATEMP	Busy Bees Day Nursery Drake Road Chafford Hundred Grays Essex RM16 6RW	Summer Fete at Busy Bees Day Nursery with sale of alcohol
01-Feb-18	Thames RFC Clubhouse	18/00143/LATEMP	Thames Rugby Union Football Club Garron Lane South Ockendon Essex	Private members party with sale of alcohol.
15-Jun-18	Mobil Field	18/00664/LATEMP	Mobil Ground Billet Lane Stanford Le Hope Essex	Stanford Music Festival with sale of alcohol
06-Aug-18	Grays High Street	18/00852/LATEMP	STREET RECORD High Street Grays Essex	Grays Town Centre Praise Party
21-Aug-18	Orsett Park Farm	18/00891/LATEMP	Orsett Park Farm Prince Charles Avenue Orsett Essex RM16 3HS	Hectors Gate Charity Fun Dog Show at Orsett Park Farm.

20-Jun-18	The Orsett Showground	18/00674/LATEMP	Orsett Showground Rectory Road Orsett Essex	Retro Car Show (Haddons) at The Orsett showground with sale of alcohol
02-May-18	Orsett Village Hall	18/00489/LATENL	Mill Lane/High Road Orsett Essex RM16 3HB	40th Celebration for invited guests only with sale of alcohol
19-Jan-18	Sandmartin	18/00068/LATENL	The Sandmartin Drake Road Chafford Hundred Grays Essex RM16 6PP	Joint 21st and 50th birthday party

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